

BJA YES XI application form

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Please fill in the below form as much as you can. Fields marked with * are mandatory

Company profile

Company name *						
Address *	<i>street</i>					
	<i>postal code</i>		<i>city</i>		<i>country</i>	
URL						
Type of Business *					EUR VAT nr	
Turnover				Total number of employees		
Export outside of Belgium/Luxemburg			%	Outside Europe		
Year founded *		Founder's name(s)				
Brief company history *						
Product / service offerings *						
Key customers						
Countries where product(s)/service(s) are available						
Any other important company information						

Is the company already active in Japan? * Yes No

- If yes, please describe the type of business and activities *
- If no, please describe the company's expectations for your visit *

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Please describe the target of your company in Japan within 5 years *

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About products / services you intend to promote in Japan *

Please provide detailed information about the product(s) / service(s) you wish to promote in Japan. If you have a table, graph or picture, please optimise the size before pasting them in this page so that the total file size will be less than 2MB. Please limit the volume to maximum 2 pages

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A tentative market study of the Japanese market *

Please provide information you have gathered to understand the Japanese market and why you think your product(s) / service(s) will be appreciated there. Please limit the contents to what relevant to your business (no general market information) and the volume to maximum 3 pages. If you have a table, graph or picture, please optimise the size before pasting them in this page so that the total file size will be less than 2MB

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Applicant's resume

Applicant's name *	<i>first name</i>		<i>last name</i>	
Birth date *	<i>(dd/mm/yyyy)</i>			
Telephone *		FAX		
Email *				

Please describe your current responsibilities at your company *

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Other work experiences – Please list last positions held (if any; maximum 3 positions)

<i>Year</i>	<i>Company name</i>	<i>Last position held</i>

Education *

Please list maximum 3 latest educational degrees you have received. Please only list post-secondary school degrees – e.g. Bachelor's and Master's degrees

<i>Year</i>	<i>Degree</i>	<i>School name</i>

Business related trainings – Please list maximum 3 business-related trainings you have received (if any)

<i>Year</i>	<i>Training topic</i>	<i>Institution name</i>

Languages *

Please list all the languages you can use in a business environment (minimum CEF B2 level)

<i>Mother tongue</i>		<i>Other languages</i>	
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LinkedIn link (if available):

Please describe your personal motivation for promoting export to Japan *

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Additional information

Please attach the following documents

1. Financial statement of the company *
2. Overview of your activity in Japan to present (if you are already active in Japan)

If you have any other document(s) you like to attach, please list them here

- 1.
- 2.

Attachment(s)

File 1		File 2		File 3		File 4	
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How to attach files to this document

Locate your cursor in the cell next to "File 1." Go to Insert → File, then select the file you want to attach to this document. Repeat for File 2, 3 and 4 if you have multiple files to attach. Please limit the size of the attachments and make sure this entire document is not bigger than 2MB or zip your file to send your application form.

Deadline for applications is **30 March, 2016**.

The mandatory **selection interview** will be on **Monday 11 April 2016** in Brussels

For application and/or questions, please kindly contact:

Coordinator for Belgium

Mrs. Anja Oto-Kellens

The Belgium-Japan Association & Chamber of Commerce

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Coordinator for Luxembourg:

The Luxembourg Chambre de Commerce,
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Please fill in the below form as much as you can. Fields marked with * are mandatory

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